

CISRS Scaffolding, Management & Supervisory Training



Course Duration: 5 Days

Aims and Objectives:

Scaffolding Supervisor training is intended to give attendees the knowledge and management skills required in contract scaffolding. It is designed to give the attendee a complete overview of the whole scaffolding operation.

The course is aimed at personnel providing first line supervision for scaffolding contractors (i.e. Contract Managers, Supervisors, Estimators, Scaffold Designers, Foreman and Non-working Chargehands, Charge Hand Scaffolders.

At the end of the course delegates should be able to;

- Identify the requirements of the Health & Safety at Work Act 1974, the Work at Height Regulations and all other regulations and codes of practice relating to work within the Scaffolding industry
- Manage Health and Safety
- Have an extensive understanding of industry guidance (TG20, SG4 & SG6 etc) and state its importance
- Have a good understanding of British Standards
- Understand all aspects of scaffold design
- Understand how scaffolding complies with temporary works requirements
- Manage employment basics (legal and employment law)
- Demonstrate good supervisory skills including effective communication, planning and organisation
- Present effective toolbox talks and briefings
- Understand the commercial side of the scaffolding operation including estimating, contacts, awareness, valuations and disputes

Course Content:

Health & Safety

- Legal Overview – Health & Safety Law
- Health & Safety Management
- HSE ACOP's and Guidance

Performance Standards

- British and European Standards
- NASC Safety and Technical Guidance
- Design Engineering Appreciation

Employment Basics

- Legal Overview – Employment Law
- Recruitment
- Discipline and grievance
- Managing absence
- Managing conflict and resolution

Supervisory Skills

- Planning and organisation
- Materials and logistics
- Competence and allocating duties
- Effective supervision
- Commissioning and handover
- Statutory Scaffold inspections and inspection practices
- Effective Communication (including basic presentation skill, briefings and toolbox talks)
- Meeting skills
- Customer relations

Commercial Essentials

- NASC commercial guidance
- Sales, estimating and surveying
- Contracts awareness
- Managing variations
- Valuations and payments
- Payment disputes and remedies

Toolbox Talks

Delegates are required to prepare and present a toolbox talk. Delegates will be given a list of subjects that can be covered or they can choose their own as long as it is industry relevant.

Risk Assessment Project

Delegates are required to sit a written test and submit a project which contributes to the overall assessment. The project will include risk assessments and method statements, estimating materials and logistics and estimating price.

Pre-requisites for Candidates:

In order to attend this course CISRS will require delegates to have awareness and experience of scaffolding structures and a general understanding of how a scaffolding contracting company operates.

Those meeting **one** of the following criteria will be accepted onto the course:

- Delegate holds a current Scaffolder card
- Delegate holds a current Advanced Scaffolder card

Please note individuals holding CISRS Labourer, Trainee and BASE cards will not be deemed eligible to attend a CISRS Supervisor Course, unless they satisfy the criteria detailed below.

Individuals not holding an eligible CISRS card detailed above wishing to attend the course will be required to submit a CV with contactable references and or/certificates, together with a letter from their employer confirming their suitability for the course by outlining their awareness and experience gained via their role within the industry and confirmation that the delegate has had a minimum of 2 years' experience in this role.

Examples of acceptable roles are: Contract Managers, Supervisors, Estimators, Scaffold Designers, Foreman and Non-working Chargehands, Charge Hand Scaffolders.

Delegates who do not have any previous knowledge or experience of scaffolding will not be eligible to attend this course.

Absenteeism:

Delegates who miss any of the 5 days of training will be deemed to have failed the course and will have to attend a further full 5 day course.

Training Location Options:

LTC Training Services Ltd; Wixenford Depot, Plymouth, PL9 8AA and Venn Farm, Cullompton, EX15 1QN

Course Start Time:

Course starts at 8.15am and finishes at approximately 5.00pm each day.

Certification/Card Application:

LTC Training Services Ltd will issue successful delegates with a CISRS endorsed certificate and we will also apply for their CISRS Scaffolding Supervisor card.

Delegates must have passed a Supervisory Level CITB Health, Safety & Environment Test or hold a recognised exemption in order for the card application to be made, all taken within 2 years prior courses attendance/CISRS card application.

Certification & cards will be forwarded to the customer once payment has been received in full. Certification & Cards will be valid for 5 years from the course completion date.

Equipment:

You will be required to wear a high visibility vest/jacket.

Lunch and Refreshment Facilities:

Lunch is included at no extra cost. Water, tea, coffee, fridge and microwave facilities are also available in our canteen for use your use free of charge.

Accommodation and Transport:

Candidates are required to organise and pay for their own accommodation and transport should it be required. A list of local accommodation can be provided on request.

Number of Candidates per Course:

A maximum of 12

CITB Grants:

LTC Training Services can, on your behalf, claim £240.00 per candidate that passes the course, providing you have a CITB LEVY number and have provided this to us.

(Date of latest revision: 22nd March 2024)